



Geroux Performance Group
Sandy Geroux
Program Agreement

This document signifies the agreement between Sandra J. Geroux (Speaker/Trainer) and (Client/Organization) _____

Contact Person _____ Title _____

Address _____

City/State/Zip Code _____

Telephone _____ Fax _____

E-mail Address _____

General information: Client agrees to hire Speaker/Trainer from Geroux Performance Group (GPG) for the date(s) of _____

The length of the presentation will be _____. The time of the presentation is _____

Location of the presentation is _____

Title and Description of the presentation(s) is/are: _____

Total Investment: Client agrees to pay the speaker fee of _____ plus expenses. Full expenses include: For Central Florida engagements: parking, round trip mileage and tolls to and from local speaking engagement; For out-of-area engagements: round-trip airfare and mileage, parking and tolls to and from Orlando International Airport, hotel costs, meals, ground transportation, and attendee materials (determined on a per-person/per-engagement basis). Client also agrees to the following terms: (please see addendum)

Attendee Materials & Gifts: Attendee material costs are outlined in the fees quoted on a per-day/per-person basis. Volume discounts of up to 50% are available on Sandy's books, CD's and other products, if Client wishes to purchase attendee gifts. Client wishes to purchase _____ at an investment of \$_____ as attendee gifts.

Deposit and Invoice: To guarantee the above presentation date and speaker fee, the program agreement must be signed and returned to us by _____. Upon signing the contract, _____ (50% of total fees) is due to us, with the balance of _____ payable on the day of the presentation. An invoice will be sent to the Client immediately following the presentation for any remaining expenses. Payment for remaining expenses is due within 30 days of the invoice date. If attendee gifts are purchased, \$_____ (100% of total gift cost) is due and payable in advance, in order to ensure production and delivery of gift items in time for the presentation.

Please make all checks payable to Geroux Performance Group.

Cancellation: If the Client cancels the engagement less than 90 days prior to the agreed-upon date, for any reason, the Client will forfeit the deposit. In the event of cancellation prior to 90 days before the agreed-upon date, the Speaker/Trainer will gladly refund the deposit, less any expenses already incurred. If the Client wishes to re-book the event for a future date, the deposit will be held and applied to fees incurred on the new date.

Acceptance of Agreement:

Client/Organization _____ Date _____

Sandy Geroux/Geroux Performance Group _____ Date _____



Geroux Performance Group
Sandy Geroux
Addendum to Program Agreement

This document signifies the additional terms of agreement between Sandra J. Geroux of Geroux Performance Group (GPG) and (Client/Organization)

Contact Person Title

Additional Terms of the Agreement: By signing this program agreement and addendum, the Client also agrees to the following terms.

- If the Client wishes to have Sandy Geroux provide pre-program marketing assistance and support to attendees, a list of all attendees, including addresses, telephone numbers and e-mail addresses will be provided to Sandy at least 30 days in advance of the program. This list will be used solely for the purpose of helping the Client/Meeting Planner promote the specified program and generate interest and excitement for it, in an effort to boost attendance. GPG will destroy or return the list to the Client/Meeting Planner once the event is concluded. This list will NOT be used by the Speaker/Trainer or GPG for any other purpose.
➤ Permission is granted by the Client to promote their event on Sandy Geroux's website, in press releases and through any other means of advertising the Speaker/Trainer deems necessary and appropriate.
➤ Permission is granted by the Client to photograph the Speaker/Trainer while at the event, including attendees and members of the Client's staff who may be present. The Client also gives permission for the Speaker/Trainer and GPG to use these photographs in (but not limited to) various marketing pieces, such as brochures, Sandy Geroux's website, press releases and published articles.
➤ Recording of the program by the Client (audio or video) allowed upon signing of a separately negotiated contract with the Speaker/Trainer and GPG; however, recording must exclude copyrighted musical pieces performed by Sandy Geroux, unless proper mechanical and other licenses are obtained by Client from ASCAP or other appropriate licensing agency(ies).
➤ All Sandy's materials are copyrighted. Client agrees not to reproduce or use any materials without the express written permission of Sandy Geroux/GPG. This is especially important with reference to copyrighted musical pieces performed by Sandy during the presentation. Written permission is required, and may be obtained from Sandy Geroux, to use excerpts, articles and other printed information in the Client's company newsletter, website, press releases, flyers and other print media.
➤ Other terms, as agreed upon with the Client:

Acceptance of Additional Terms of Agreement:

Client/Organization Date
Sandy Geroux/Geroux Performance Group Date